

**CITY COUNCIL AGENDA ITEM COVER MEMO**

**FOR AGENDA OF COUNCIL MEETING/WORK SESSION – DATE: June 12, 2014**

**ACTION REQUESTED BY:** Huntsville Utilities

**COUNCILMAN: ALL**                      **DISTRICT: ALL**

**SUBJECT MATTER:** Electric Purchase

**EXACT WORDING FOR AGENDA:** Resolution authorizing the approval to purchase eight copier machines and support services. (PR #10152138) (Utilities: Electric)

**ORDINANCE:**                              **RESOLUTION: X**                              **MOTION:**

**(IF AMENDMENT, STATE TITLE AND NUMBER OF ORIGINAL):** N/A

**ITEM IS TO BE CONSIDERED FOR:**

**INTRODUCTION:**                              **ACTION: X**                              **DISCUSSION:**

**UNANIMOUS CONSENT REQUIRED?** No

**BRIEFLY STATE WHY THE ACTION IS REQUESTED; WHY IT IS RECOMMENDED OR NOT RECOMMENDED; WHAT COUNCIL ACTION WILL PROVIDE, ALLOW, OR ACCOMPLISH; ANY ASSOCIATED COST; BUDGETED (?); AND ANY OTHER INFORMATION THAT YOU THINK MIGHT BE HELPFUL.**

Approval to purchase of 8 Xerox copier machines, and a 48-month service agreement from Berney Office Solutions. The total estimated cost to Huntsville Utilities is \$141,488.64, and is a FY2014 Expense budgeted item. (PR #10152138).

**MAYOR RECOMMENDS OR CONCURS?** YES \_\_\_\_\_ NO \_\_\_\_\_ N/A \_\_\_\_\_

**SIGNATURE:** Jay Stowe President/CEO

**DATE:** May 23, 2014

**RESOLUTION NO. 14-\_\_\_\_\_**

**WHEREAS**, the Huntsville Electric Utility Board has approved Purchase Requisition PR-10152138, which allows for the purchase of eight (8) Xerox copier machines and a 48-month service agreement with Berney Office Solutions, at an estimated cost of \$141,488.64; and

**WHEREAS**, the expenditure of such amount being in excess of the sum of \$25,000.00 requires the consent and approval of the City Council of the City of Huntsville, Alabama.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, that the purchase of eight (8) Xerox copier machines and a 48-month service agreement with Berney Office Solutions, at an estimated cost of \$141,488.64, be, and the same is hereby approved, and the written consent and approval of the City Council of the City of Huntsville, Alabama, is hereby given to the Huntsville Electric Utility Board for the expenditure of sufficient funds from the proper fund belonging to the Huntsville Electric Utility Board.

**ADOPTED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
President of the City Council of  
The City of Huntsville, Alabama

**APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Mayor of the City of Huntsville,  
Alabama



# HUNTSVILLE UTILITIES

Electricity – Natural Gas – Water

(256) 535-1200

[www.hsvutil.org](http://www.hsvutil.org)

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## REQUEST FOR APPROVAL

### Purchase Requisition #10152138

Purchase Requisition #10152138 –Copier Purchase and Service Agreement

Request the approval to purchase eight Xerox copier machines and a 48-month service agreement with Berney Office Solutions. This is an Expense budgeted item, Cost Center #605000, Cost Element #501131.

**Total Estimated Cost: \$141,488.64**